

**PASTORAL CO-ORDINATING GROUP MEETING**  
**Thursday 11<sup>th</sup> June 2009**

<b>PRESENT:</b> Fr Robert	George Phillips	Jacek Kostuch
Mary Phillips	June Blakemore	Ann Bassett
Tom Regan	Sarah Down	Breda Kurth

1. **OPENING PRAYER**

2. **APOLOGIES:** Deacon John, John Ballard and Sharon Mileham

3. **MINUTES OF THE PREVIOUS MEETING:** Approved.

4. **MATTERS ARISING:**

*Parish Open Meeting:* Fr. Robert emphasised that although the Open Meeting was an opportunity to talk about the finance of the Parish it was also very important to put it in the context of parish life as a whole. It was agreed by the PCG that last year's suggestion of a "question and answer" session would provide a good basis for discussion about the life of the parish. George suggested that a form, with details of name and the question posed, should be drawn up. Any topics that PCG members felt would be useful to discuss could be submitted as a question. Details of the Open Meeting will be finalised at the PCG meeting on the 9<sup>th</sup> July.

- *Date of Open Meeting – Wednesday 29<sup>th</sup> July, 2009*

5. **CORRESPONDENCE**

*Besom:* Fr. Robert said that he understood that Deacon John was involved with the links with "Besom" and that the CWL were taking on the organisation of the next talk by "Besom". Any discussion or decision on this by the PCG was deferred as Linda was not at the meeting to comment on behalf of the CWL.

6. **JUSTICE & PEACE REPORT**

*Traidcraft:* In John Ballard's absence, George Phillips drew attention to the paragraph in the Justice and Peace minutes relating to Traidcraft. After many years of managing the purchasing of Traidcraft goods and running the stall, Sylvia Falvey is standing down. Fr. Robert reported that Hilary Hoskin has volunteered to take over from Sylvia and recommended that she should give it a "test run". Fr. Robert is going to write a letter of thanks to Sylvia on behalf of the PCG.

7. **REPAIRS & MAINTENANCE**

Tom reported that the toilets have been repainted. He is in communication with the Roofing Company re. gullies, soffits and guttering etc. This work has been recommended as a result of last year's inspection. Tom pointed out that necessary remedial work on the church needs to be spread out over a period of years. Discussions on the church heating were deferred until Deacon John has returned from holiday.

8. **DEANERY MATTERS**

*Deanery Forum Representative:* Fr. Robert thanked June for representing the parish on the Deanery Forum and welcomed Breda as her replacement. June also thanked

Breda and said that she would continue to attend Deanery Forum meetings as an observer. Pat Kotwinski is also continuing as a representative. Fr. Robert confirmed that he had not yet received the minutes of the last Deanery Forum meeting.

**Relicts of St. Teresa of Lisieux:** Ann Bassett asked whether the St. Teresa of Lisieux Relicts Pilgrimage was going to be publicised and Fr. Robert confirmed that it would be, nearer to the date of the pilgrimage in September.

## 9. SOCIAL GROUP REPORT:

**St. Mewan Sinfonia Concert:** Jacek reported that the CWL was providing light refreshments both between mass and the concert and during the interval.

**Fundraising Sub-committee:** Jacek reported that the sub-committee had started working through fundraising ideas and welcomed comments on their minutes within the week. Once the committee has had some feedback, Jacek will speak to Brenda Townes and Hilary Hoskin. It was suggested that it would be beneficial to have more than a week to feedback on ideas in the future to accommodate members of the PCG being away on holiday etc.

## 10. ECUMENICAL MATTERS

**Par Council of Churches Pentecost Service:** Fr. Robert mentioned that St. Augustine's was well represented by both himself and Deacon John. In general, the service was not very well attended.

## 11. LITURGY

**Hymn Books:** The PCG agreed that the Music Group should research the cost of a new set of hymn books, whether to replace the hymn books and if so what with (bearing in mind that a new Missal may come out in 18months time) or whether to order more of the same to replace the old and tatty books currently in use.

**Liturgy Meeting:** It was agreed that there should be a meeting to discuss what arrangements should be made when there is no priest to celebrate mass. Written invitations should be sent to those in charge of Servers, Eucharistic Ministers, Readers etc. There should also be an open invitation in the Newsletter.

- **Date of Liturgy Meeting – Wednesday 5<sup>th</sup> August at 7.00pm**

**Swine Flu – As a result of the announced pandemic of Swine Flu, emergency procedures are likely to be put in place relating to the way the Eucharist is distributed, the removal of the Holy Water Stoup, the shaking of hand during the Peace etc. Fr. Robert will keep the parish informed of these changes as and when they become necessary.**